

**FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION**

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPDR and the National Building Code)

**PART-A**

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

**GENERAL INFORMATION**

1	Affiliation Number allotted by CBSE to the school:	930076
2	Name of the School as per affiliation letter of CBSE:	St.Thomas Central School
3	Address of the School:	St.Thomas Nager, Mukkolakal, Trivandrum-695043
4	Standard/level/class up to which the school is running:	Class 1-12 Senior Secondary Level
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE exactly the same	Yes
6	U-DISE code allotted to the school:	32141001217
7	Name and address of the Trust/Society/ Company(under section-8) running the School as on date	The Mar Thoma Church Educational Society
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	Yes
9	Purpose of present application:	Extension of affiliation Upgradation
10	Location of school	<ul style="list-style-type: none"> <li>*1. In the municipal limits of Capital city of a State Kerala</li> <li>*2. In the municipal limits of city having population more than 15 lakhs</li> <li>* In the hill area (as per planning commission norms)</li> <li>* In the municipal limits of capital city of a state</li> <li>* In the municipal limits of class-x cities</li> <li>* On an island</li> <li>* In the municipal limits of a hill station</li> <li>* In the municipal limits of city having</li> </ul>



Secretary

The Mar Thoma Church Educational Society  
Mukkolakal, Thiruvananthapuram - 695 043

Mr. Varghese Samuel M.Sc. B.Ed. M.Phil  
Principal  
St.Thomas Central School,  
St.Thomas Nagar, Mukkolakal P O  
Thiruvananthapuram - 695 043



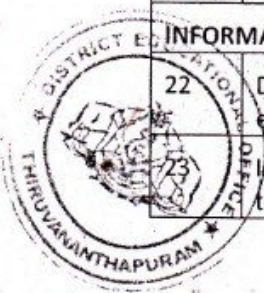
Mr. Varghese Samuel M.Sc. B.Ed. M.Phil  
Principal

St. Thomas Central School,  
St. Thomas Nagar, Mukkolakal P O  
Thiruvananthapuram-43, Kerala



APPENDIX-III

		population less than 15 Lakhs • Outside the municipal limits of any town/city.
10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 <sup>th</sup> ?	YES/NO Yes
11	Number of Recognition Certificate from class-1 to 8 <sup>th</sup> and date of issue:	B1/3884/2020 dated 07.10.2020
<b>INFORMATION REGARDING LAND DETAILS AND OWNERSHIP</b>		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	YES/NO Yes
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	YES/NO Yes
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	24281 m <sup>2</sup> + 12120 m <sup>2</sup> = 36401 m <sup>2</sup>
15	The land is in the possession of the school/ Trust/Society/Company legally by way of:	Sale deed/Lease deed/Gift Deed/Ancient etc. Sale deed
16	Name of the Owner/Lessee of the land in respect of point-14 above:	Secretary, MTCES
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	FROM TO NA TOTAL YEARS
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	YES/NO NO If yes the details
<b>INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS</b>		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	YES/NO Yes
19(a)	If yes the date of last inspection:	06 - 06 - 2018
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	YES/NO Yes
20(a)	If yes the date of last inspection:	07 - 12 - 2018
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	YES/NO Yes
21(a)	If yes the date of last inspection:	20-8-2019
<b>INFORMATION REGARDING THE STAFF</b>		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	YES/NO Yes
	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	YES/NO Yes



**Secretary**  
The Mar Thoma Church Educational Society  
Mukkolakkal, Thiruvananthapuram - 695 041

Mr. Varghese Samuel M.Sc. B.Ed. M.Phil  
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**DISTRICT EDUCATIONAL OFFICER**  
THIRUVANANTHAPURAM, Kerala  
(Signature of D.E.O.)



24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	YES/NO Yes
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*[Signature]*  
Secretary  
The Mar Thoma Church Educational Society  
Mukkolakkal, Thiruvananthapuram - 695 043  
(of School Manager)

*[Signature]*  
Mr. Varghese Samuel M.Sc. B.Ed. M.Phil  
Principal  
St. Thomas Central School,  
St. Thomas Nagar, Mukkolakkal P.O.  
Thiruvananthapuram-43, Kerala



**PART-B**  
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)

File No. B1/3884/2020 Date of Issuance 9.10.2020

1 This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.

2	Is the school recommended for extension/upgradation of affiliation?	YES/NO <input checked="" type="checkbox"/> extension/upgradation
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*[Signature]* Signature  
Name and Stamp of Issuing D.E.O.  
(DISTRICT EDUCATION OFFICER)/EQUIVALENT OFFICER FROM EDUCATION  
ADMINISTRATION AT DISTRICT LEVEL  
NAME OF DISTRICT: **K. SIYAD**

**District Educational Officer  
Thiruvananthapuram.**



*[Signature]*  
Secretary  
The Mar Thoma Church Educational Society  
Mukkolakkal, Thiruvananthapuram - 695 043

*[Signature]*  
Mr. Varghese Samuel M.Sc. B.Ed. M.Phil  
Principal  
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St. Thomas Nagar, Mukkolakkal P.O.  
Thiruvananthapuram-43, Kerala

*[Signature]*  
(Signature of Principal)  
Principal  
St. Thomas Central School,  
St. Thomas Nagar, Mukkolakkal P.O.



*[Signature]*  
**DISTRICT EDUCATIONAL OFFICER  
THIRUVANANTHAPURAM**  
(Signature of D.E.O.)